

**CHURCH CHARTER APPLICATION**  
OF THE  
**ASSOCIATION OF INTERNATIONAL GOSPEL ASSEMBLIES, INC.**

411 South Third Street - De Soto, Missouri 63020  
Telephone: (636) 586-3641 / Fax: (636) 586-6407

Brethren:

We, the official Board of this Church do hereby make application for a Church Charter.  
**PRINT OR TYPE CLEARLY (DO NOT ABBREVIATE)**

Name of Church \_\_\_\_\_

Church Address Location \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Church Address Mailing \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Pastor's Name \_\_\_\_\_

Pastor's Address \_\_\_\_\_

Pastor's Telephone ( \_\_\_\_\_ ) \_\_\_\_\_ e-mail \_\_\_\_\_

\*(The Pastor must be a member of AIGA before the charter application can be approved.)

Secretary's Name \_\_\_\_\_

Secretary's Address \_\_\_\_\_

Secretary's Telephone ( \_\_\_\_\_ ) \_\_\_\_\_

Treasurer's Name \_\_\_\_\_

Treasurer's Address \_\_\_\_\_

Names of remaining Board of Directors (Must have two or three – to complete a five person Board)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Federal Employer Identification Number (F.E.I.N): \_\_\_\_\_

(Federal Employer Identification Numbers are required for all charters. If you do not already have a F.E.I.N, you or a member of your board will need to go to [www.irs.gov/businesses](http://www.irs.gov/businesses) to apply for one.)

This charter must consist of a minimum of Five Board of Directors with NO MORE than two family members serving on the Board. Applicant requests acceptance from the Executive Board of Association of International Gospel Assemblies, Inc., (AIGA) certain rights and privileges. If granted membership into the Association, this charter gives the Applicant permission to conduct Church services and activities in accordance with the Association of International Gospel Assemblies, Inc. The Church, in its application for fellowship agrees to participate in the support through tithes and the AIGA Mission programs. The Church at all times shall remain a sovereign Church and shall comply to abide by all rules and regulations as set forth in the Bylaws of AIGA and/or the Bylaws of the Church, as they now appear, or they may be changed or altered from time to time. Compliance with said ordinances, laws and controls shall be at all times the responsibility of the Church.

Licensing, in compliance with all governmental agency's control of said Church/Ministry where church services are to be conducted, shall be the sole responsibility of the Applicant. The Applicant agrees to hold harmless the Association of International Gospel Assemblies, Inc., from any and all liabilities incurred or that may occur from said meetings/services/activities.

Charters of AIGA provide Federal Group Exemption. This charter does not provide State Tax Exemption. Upon charter approval, state tax exemption may be applied for independently through the Secretary of State's Office of the state where this church is located.

A FEE OF \$50.00 IS TO ACCOMPANY THIS APPLICATION. (Non-Refundable)

A COPY OF THE BYLAWS OF THIS CHURCH IS TO ACCOMPANY THIS APPLICATION

AN AUTHORIZATION STATEMENT FORM IS TO ACCOMPANY THIS APPLICATION.

**YEARLY REQUIREMENTS:**

All churches are required to pay tithes from the church income to AIGA Headquarters – De Soto, MO.

The Pastor's credential must be paid and in good standing.

Signed Annual Church Charter Financial Report Forms, Authorization Statement form and Subordinate form must be submitted.

If the required information is not received in order, AIGA reserves the right to revoke said charter and Applicant agrees to return the charter certificate to AIGA Headquarters upon request.

**Please return Signed Application to:**

**ASSOCIATION OF INTERNATIONAL GOSPEL ASSEMBLIES,**  
411 South Third Street, De Soto, MO 63020

The original hardcopy of this application must be completed, signed, and mailed to AIGA Headquarters for a final decision by the Board to be made. The above ministry is NOT covered until the AIGA Board makes a decision to accept said ministry into their Association.

Each year you are responsible for submitting on time the following forms to AIGA: Annual Church Financial Report (due April 1<sup>st</sup>) and the Annual Information Report for Subordinate Charters (due August 31<sup>st</sup>). You must keep an accurate record of all Church Income (including the individuals, ministries or businesses who have contributed to this ministry) and Expenditures.

I have read the above and fully understand AIGA's requirements. Signed,

Pastor \_\_\_\_\_

Secretary \_\_\_\_\_